



Microsoft 365 User Subscription Suites for Small and Medium-sized Businesses

300 users maximum



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Microsoft Teams Essentials ¹	Microsoft 365 Business		
	Basic	Standard	Premium

¹Reflects Microsoft Teams Essentials (AAD Identity) licenses purchased through a Microsoft Partner. For important differences with Microsoft Teams Essentials licenses purchased directly from the Microsoft website or customer admin portal, please refer to <https://docs.microsoft.com/MicrosoftTeams/get-started-with-teams-essentials>.

Microsoft 365 apps

	Microsoft Teams Essentials ¹	Basic	Standard	Premium
Desktop client apps ¹			•	•
Microsoft 365 for mobile ²	•	•	•	•
Install apps on up to 5 PCs/Mac + 5 tablets + 5 smartphones	• ³	• ³	•	•
Microsoft 365 for the web	•	•	•	•
Visio for the web		•	•	•
Microsoft Editor premium features			•	•
Multilingual user interface for Microsoft 365 apps			•	•

¹ Includes Word, Excel, PowerPoint, OneNote, Outlook, Access (PC only), and Publisher (PC only).

² Includes Word, Excel, PowerPoint, Outlook, and OneNote mobile Apps.

³ Mobile apps only.

Email, calendar, and scheduling

	Microsoft Teams Essentials ¹	Basic	Standard	Premium
Exchange Kiosk 2 GB mailbox	•			
Exchange Plan 1 50 GB mailbox		•	•	•
Calendar	•	•	•	•
Outlook desktop client			•	•
Auto-expanding email archive				•
Exchange Online Protection		•	•	•
Public folder mailboxes		•	•	•
Resource mailboxes		•	•	•
Microsoft Shifts		•	•	•
Microsoft Bookings		•	•	•

¹ The non-ADD Identity version of Microsoft Teams Essentials available for online purchase directly from Microsoft includes the Exchange Kiosk service plan to enable Teams calendar only. It does not include a mailbox or voicemail.

Meetings, calling, and chat

	Microsoft Teams Essentials ¹	Basic	Standard	Premium
Microsoft Teams	•	•	•	•
Unlimited chat	•	•	•	•
Online meetings	•	•	•	•
Webinars			•	•
Screen sharing and custom backgrounds	•	•	•	•
Record meetings	•	•	•	•
Priority notifications	•	•	•	•
Avatars in Teams	•	•	•	•
Audio Conferencing ¹	•	•	•	•

¹ [Check country and region availability](#). Available via the no-cost [Audio Conferencing with Dial-out to US and Canada supplemental license](#).



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Maximum 300 users

Microsoft Teams Essentials ¹	Microsoft 365 Business		
	Basic	Standard	Premium

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Intranet and storage

	Microsoft Teams Essentials ¹	Basic	Standard	Premium
SharePoint Plan 1		•	•	•
10 GB additional storage per license ¹		•	•	•
OneDrive personal storage	• (10 GB)	• (1 TB)	• (1 TB)	• (1 TB)

¹In addition to 1TB storage provided per organization.

Content services

	Microsoft Teams Essentials ¹	Basic	Standard	Premium
Microsoft Graph API		•	•	•
Microsoft Search	•	•	•	•
Microsoft Lists		•	•	•
Microsoft Forms ¹		•	•	•
Microsoft Stream (on SharePoint)		•	•	•
Delve		•	•	•

¹Licensed users can create/share/manage forms. Completing/responding does not require a Forms license.

Project and task management

	Microsoft Teams Essentials ¹	Basic	Standard	Premium
Microsoft Planner		•	•	•
Microsoft To-Do		•	•	•

Analytics and Insights

	Microsoft Teams Essentials ¹	Basic	Standard	Premium
Productivity Score		•	•	•
Secure Score		•	•	•
Compliance Management		•	•	•

Viva Insights¹

	Microsoft Teams Essentials ¹	Basic	Standard	Premium
Viva Insights app in Teams		•	•	•
Personal insights and experiences		•	•	•

¹Requires Exchange Online. Analyst workbench tools and accelerators, Manager and leader insights and experiences, and Premium personal insights and experiences are available with the Viva Insights and Viva Suite add-ons.

Viva Engage¹

	Microsoft Teams Essentials ¹	Basic	Standard	Premium
Communities, Conversations, and Storylines		•	•	•

¹Leadership Corner, AMAs, Storyline Delegate Posting, Advanced Analytics, and Answers in Viva available with the Viva Suite add-on. Answers in Viva also available with the Viva Topics add-on.

Viva Connections

	Microsoft Teams Essentials ¹	Basic	Standard	Premium
Dashboard, Feed, Resources, and Teams app		•	•	•



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	Basic	Standard	Premium

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Viva Learning¹

	Microsoft Teams Essentials ¹	Basic	Standard	Premium
Viva Learning in Teams		•	•	•
Create learning tabs in Teams channels		•	•	•
Search, share, and chat about learning content		•	•	•
Microsoft Learn and Microsoft 365 Training libraries + 125 top LinkedIn Learning courses		•	•	•
Organization-generated content with SharePoint and Viva Learning		•	•	•

¹ Course recommendations and progress tracking, integration with 3rd party content providers and Learning Management Systems, and learning content surfaced across Microsoft 365 suite available with the Viva Learning or Viva suite add-on license.

Automation, app building, and chatbots¹

	Microsoft Teams Essentials ¹	Basic	Standard	Premium
Power Apps for Microsoft 365		•	•	•
Power Automate for Microsoft 365		•	•	•
Power Virtual Agent for Teams		•	•	•
Dataverse for Teams		•	•	•

¹ Refer to the [licensing FAQs and Licensing Guide](#) at for details including functionality limits.

Threat protection

	Microsoft Teams Essentials ¹	Basic	Standard	Premium
Microsoft Defender for Business				•
Microsoft Defender Exploit Guard				•
Microsoft Defender Credential Guard				•
BitLocker and BitLocker To Go				•
Windows Information Protection				•
Microsoft Defender for Office 365 Plan 1				•

Endpoint and app management

	Microsoft Teams Essentials ¹	Basic	Standard	Premium
Microsoft Intune Plan 1				•
Mobile Device Management	•			•
Mobile application management				•
Windows Autopilot				•
Group Policy support			• ¹	• ¹
Office cloud policy support			• ¹	• ¹
Shared computer activation for Microsoft 365 Apps				•
Endpoint Analytics				•
Cortana management				•

¹ Limited to policies for web apps and privacy policies for client apps.



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Identity and access management

Azure Active Directory Premium Plan 1				•
User Provisioning				•
Cloud user self-service password change	•		•	•
Cloud user self-service password reset			•	•
Hybrid user self-service password change/reset with on-premises write-back				•
Conditional Access				•
On-premises Active Directory sync for SSO				•
Windows Hello for Business				•

Cloud access security broker

Microsoft Defender for Cloud Apps Discovery				•
---------------------------------------------	--	--	--	---

Information protection

Azure Information Protection				Plan 1
Manual, default, and mandatory sensitivity labeling in Office 365				•
Manual labeling with the AIP app and plugin				•
Data Loss Prevention (DLP) for emails and files				•
Basic Message Encryption				•

Data lifecycle management

Manual retention labels				•
Basic org-wide or location-wide retention policies				•
Teams message retention policies ¹	•	•	•	•

¹ 30-day minimum retention period (no maximum period).

eDiscovery and auditing

Content Search	•	•	•	•
Litigation Hold				•
Audit (Standard)	•	•	•	•

Windows

Windows 11 Edition				Business
Azure Virtual Desktop				•
Universal Print (5 print jobs/user/month pooled)				•
Windows Update for Business deployment service				•



Add-on Subscriptions for Small and Medium-sized Businesses

● = Included
 + = Can be added
 N/A = Not available

Microsoft Teams Essentials ¹	Microsoft 365 Business		
	Basic	Standard	Premium

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Security and Compliance

Microsoft 365 E5 Info Protection and Governance	N/A	+ ¹	+ ¹	+
Microsoft 365 E5 Insider Risk Management	N/A	+	+	+
Microsoft 365 E5 eDiscovery and Audit	N/A	+	+	+
Microsoft Defender for Business	N/A	+	+	●
Microsoft Defender for Business servers add-on for Microsoft Defender for Business	N/A	+ ⁵	+ ⁵	+ ⁶
Microsoft Defender for Identity	N/A	+	+	+
Microsoft Defender for Office 365 Plan 1	N/A	+	+	●
Microsoft Defender for Office 365 Plan 2	N/A	+	+	+
Microsoft Defender for Cloud Apps	N/A	+	+	+
App governance add-on for Microsoft Defender for Cloud Apps	N/A	+ ²	+ ²	+ ²
Microsoft Defender for Endpoint Plan 1	N/A	+	+	+
Microsoft Defender for Endpoint Plan 2	N/A	+	+	+
Microsoft Defender for Endpoint for servers ³	N/A	+	+	+
Premium Assessments add-on for Compliance Manager ⁴	N/A	+	+	+
Azure Active Directory Premium Plan 1	N/A	+	+	●
Azure Active Directory Premium Plan 2	N/A	+	+	+
Microsoft Intune Plan 1	N/A	+	+	●
Microsoft Intune Plan 2	N/A	+ ⁵	+ ⁵	+
Microsoft Intune Suite	N/A	+ ⁵	+ ⁵	+
Microsoft Intune Remote Help	N/A	+ ⁵	+ ⁵	+
Microsoft Purview Data Loss Prevention (for email and files)	N/A	+	+	●
Exchange Archiving	N/A	+	+	●

¹ Requires EMS E3 or Azure Information Protection Plan 1 standalone required.

² Requires Microsoft Defender for Cloud Apps.

³ Separate license required for each OSE (e.g., servers or virtual machines). See OSE definition in the [Product Terms glossary](#).

⁴ [Get details on available assessments](#).

⁵ Requires Microsoft Intune Plan 1

⁶ Requires Microsoft Defender for Business or Microsoft 365 Business Premium. Maximum quantity/seat cap is 60 licenses per customer.



Add-on Subscriptions for Small and Medium-sized Businesses

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- + = Can be added
- N/A = Not available

Microsoft Teams Essentials	Microsoft 365 Business		
	Basic	Standard	Premium

¹Reflects Microsoft Teams Essentials (AAD Identity) licenses purchased through a Microsoft Partner. For important differences with Microsoft Teams Essentials licenses purchased directly from the Microsoft website or customer admin portal, please refer to <https://docs.microsoft.com/MicrosoftTeams/get-started-with-teams-essentials>.

Teams Services¹

	Microsoft Teams Essentials	Basic	Standard	Premium
Teams Premium	+	+	+	+
Audio Conferencing with Dial-out to US and Canada ²	+	+	+	+
Extended Dial-out Minutes to US and Canada	+	+ ²	+ ²	+ ²
Teams Phone ³	+	+	+	+
Domestic Calling Plan ⁴	+	+	+	+
Domestic Calling 120 Minute Plan ⁴	+	+	+	+
International Calling Plan (includes Domestic Plan) ⁴	+	+	+	+
Teams Phone with Calling Plan ⁵	+	+	+	+

¹ Check country and region availability.

² Available to add at no cost. Includes unlimited toll dial-out, 60 minutes/user/month dial-out to phone numbers in the US and Canada, and Operator Connect Conferencing.

³ Audio Conferencing, Audio Conferencing with Dial-out to US and Canada, or Business Voice required.

⁴ Teams Phone required.

⁵ Includes full Domestic Calling Plan.

Power Platform

	Microsoft Teams Essentials	Basic	Standard	Premium
Power BI Pro	N/A	+	+	+
Power BI Premium	N/A	+	+	+
Power Apps per-app (1 app/user/month)	N/A	+	+	+
Power Apps per-user (unlimited apps/user/month)	N/A	+	+	+
Power Automate per-user (unlimited flows + 5K AI Builder credits/user/month)	N/A	+	+	+
Power Automate per-user w/ Unattended RPA (unlimited flows + 5K AI Builder credits/user/month)	N/A	+	+	+
Power Automate per-flow (5 flows/month for unlimited users) ¹	N/A	+	+	+
Power Apps per app pay-as-you-go	N/A	+	+	+
Dataverse-Database Capacity-Data Stored-1 GB	N/A	+	+	+
Dataverse-File Capacity-Data Stored-10 GB	N/A	+	+	+
Dataverse-Log Capacity-Data Stored-1 GB	N/A	+	+	+

¹Initial minimum purchase requirement of 7 licenses.



Add-on Subscriptions for Small and Medium-sized Businesses

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Microsoft Teams Essentials	Microsoft 365 Business		
	Basic	Standard	Premium

¹Reflects Microsoft Teams Essentials (AAD Identity) licenses purchased through a Microsoft Partner. For important differences with Microsoft Teams Essentials licenses purchased directly from the Microsoft website or customer admin portal, please refer to <https://docs.microsoft.com/MicrosoftTeams/get-started-with-teams-essentials>.

Microsoft Viva

	Microsoft Teams Essentials	Basic	Standard	Premium
Viva Topics	N/A	+	+	+
Viva Insights	N/A	+	+	+
Viva Learning	N/A	+	+	+
Viva suite	N/A	+	+	+
Viva suite with Glint add-on	N/A	+	+	+

SharePoint and storage

	Microsoft Teams Essentials	Basic	Standard	Premium
SharePoint Advanced Management	N/A	+	+	+
Office 365 Extra File Storage	N/A	+	+	+
eDiscovery Storage	N/A	+	+	+

Other

	Microsoft Teams Essentials	Basic	Standard	Premium
Cross-tenant user data migration	N/A	+	+	+
Universal Print Volume Add-on ¹	N/A	N/A	N/A	+
High Efficiency Video Codec (HEVC) ¹	N/A	N/A	N/A	+

¹ Universal Print and HEVC require Windows. Plans that do not include Windows licenses are marked as "N/A".



Microsoft 365, Office 365, Enterprise Mobility + Security, and Windows 11 Subscriptions

Connect, protect, and empower every employee, from the office to the frontline worker, with a subscription plan that enhances productivity and drives innovation.

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Information Worker Plans

Frontline Worker Plans

● = Included
 + = Available by adding Teams Enterprise/Teams EEA

Information Worker Plans								Frontline Worker Plans												
Microsoft 365				Office 365			Microsoft Teams Enterprise/Teams EEA	Enterprise Mobility + Security	Windows 11			Microsoft 365							Office 365	
E3 (no Teams) ¹	E5 (no Teams) ¹	E5 Security ²	E5 Compliance ²	E1 (no Teams) ¹	E3 (no Teams) ¹	E5 (no Teams) ¹		E3	E5	Pro (for reference)	Enterprise E3	Enterprise E5	F1	F1 (no Teams) ¹	F3	F3 (no Teams) ¹	F5 Security ³	F5 Compliance ³	F5 Sec+Comp ³	F3 ⁴

¹ Includes EEA (no Teams) plans.

² Requires Microsoft 365 E3 (or Office 365 E3 and Enterprise Mobility + Security E3).

² Requires Microsoft 365 F1/F3 (or Office 365 F3 and Enterprise Mobility + Security E3).

³ Not available for new customer purchases in Volume Licensing or Web Direct channels.

Microsoft 365 apps

Desktop client apps ¹	●	●			●	●															
Microsoft 365 for mobile	●	●			●	●	●						Read only	Read only	● ²	● ²					● ²
Install apps on up to 5 PCs/Mac + 5 tablets + 5 smartphones	●	●			● ³	●	●	● ³							● ³	● ³					● ³
Microsoft 365 for the web	●	●			●	●	●	●					Read only	Read only	●	●					●
Visio for the web	●	●			●	●	●						Read only	Read only	●	●					●
Loop components	●	●			●	●	●	●					●	●	●	●					●
Create and share Loop pages ⁴ and workspaces	●	●																			
Contribute to Loop pages and workspaces	●	●			●	●	●	●					●	●	●	●					●
Clipchamp Standard	●	●																			
Microsoft Editor premium features	●	●				●	●														
Multilingual user interface for Microsoft 365 apps	●	●				●	●														

¹ Includes Word, Excel, PowerPoint, OneNote, Outlook, Access (PC only), and Publisher (PC only).

² Limited to devices with integrated screens smaller than 10.9".

³ Mobile apps only.

⁴ Any user can create and share pages within a workspace to which they have been invited.

Email, calendar, and scheduling

Exchange Kiosk (2 GB mailbox)								●					See footnote 1	See footnote 1	●	●					●
Exchange Plan 1 (50 GB mailbox + 50 GB archive)					●																
Exchange Plan 2 (100 GB mailbox + up to 1.5 TB archive ²)	●	●				●	●														
Calendar	●	●			●	●	●	●					●	●	●	●					●
Outlook desktop client	●	●				●	●														
Auto-expanding email archive	●	●				●	●											●	●		
Exchange Online Protection	●	●			●	●	●	●							●	●					●
Public folder mailboxes	●	●			●	●	●								●	●					●
Resource mailboxes	●	●			●	●	●								●	●					●
Inactive mailboxes	●	●				●	●											●	●		
Microsoft Shifts	+	+			+	+	+						●		●						●
Microsoft Bookings	+	+			+	+	+						●		●						●

¹ Microsoft 365 F1 includes the Exchange Kiosk service plan to enable Teams calendar only. It does not include mailbox rights.

² 100 GB initial archive with automatic expansion up to 1.5 TB.



Information Worker Plans

Frontline Worker Plans

• = Included
+ = Available by adding Teams Enterprise/Teams EEA

Microsoft 365				Office 365			Microsoft Teams Enterprise/Teams EEA	Enterprise Mobility + Security		Windows 11			Microsoft 365						Office 365
E3 (no Teams) ¹	E5 (no Teams) ¹	E5 Security ²	E5 Compliance ²	E1 (no Teams) ¹	E3 (no Teams) ¹	E5 (no Teams) ¹		E3	E5	Pro (for reference)	Enterprise E3	Enterprise E5	F1	F1 (no Teams) ¹	F3	F3 (no Teams) ¹	F5 Security ³	F5 Compliance ³	F5 Sec+Comp ³

¹ Includes EEA (no Teams) plans.

² Requires Microsoft 365 E3 (or Office 365 E3 and Enterprise Mobility + Security E3).

² Requires Microsoft 365 F1/F3 (or Office 365 F3 and Enterprise Mobility + Security E3).

³ Not available for new customer purchases in Volume Licensing or Web Direct channels.

Project and task management

Microsoft Planner	•	•			•	•	•						•	•	•	•				•
Microsoft To-Do	•	•			•	•	•								•	•				•

Analytics

Adoption Score	•	•			•	•	•						•	•	•	•				•
Secure Score	•	•			•	•	•			•	•		•	•	•	•				•
Compliance Management	•	•			•	•	•						•	•	•	•				•
Power BI Pro		•					•													

Viva Insights¹

Viva Insights app in Teams	+	+			+	+	+						• ²		• ²					• ²
Personal insights and experiences	•	•			•	•	•													
Premium personal insights and experiences		• ³					• ³													

¹ Requires Exchange Online. Analyst workbench tools and accelerators, Manager and leader insights and experiences, and additional Premium personal insights and experiences available with the Viva Insights and Viva suite add-ons.

² Limited to Reflect, Headspace, Send Praise, Virtual Commute, Microsoft To-Do (F3 only).

³ Includes the Shorten a meeting feature, Delay delivery plan, and Track email open rate inline suggestions.

Viva Learning¹

Viva Learning in Teams	+	+			+	+	+						•		•					•
Create learning tabs in Teams channels	+	+			+	+	+						•		•					•
Search, share, and chat about learning content	•	•			•	•	•						•	•	•	•				•
Microsoft Learn and Microsoft 365 Training libraries + 125 top LinkedIn Learning courses ²	•	•			•	•	•						•	•	•	•				•
Organization-generated content with SharePoint and Viva Learning	•	•			•	•	•						•	•	•	•				•

¹ Course recommendations and progress tracking, integration with 3rd party content providers and Learning Management Systems, and learning content surfaced across Microsoft 365 suite available with the Viva Learning or Viva suite add-on license.

² Users with a separate LinkedIn Learning subscription have access to the full LinkedIn Learning catalog.

Viva Engage¹

Communities, Conversations, and Storyline		•	•		•	•	•						•	•	•	•				•
Advanced Security			•																	

¹ Leadership Corner, AMAs, Storyline Delegate Posting, Advanced Analytics, and Answers in Viva available with the Viva Suite add-on.

Viva Connections

Dashboard, Feed, Resources, Teams app	+	+			+	+	+						•		•					•
---------------------------------------	---	---	--	--	---	---	---	--	--	--	--	--	---	--	---	--	--	--	--	---



Information Worker Plans

Frontline Worker Plans

• = Included
+ = Available by adding Teams Enterprise/Teams EEA

Microsoft 365				Office 365			Microsoft Teams Enterprise/Teams EEA	Enterprise Mobility + Security		Windows 11			Microsoft 365						Office 365
E3 (no Teams) ¹	E5 (no Teams) ¹	E5 Security ²	E5 Compliance ²	E1 (no Teams) ¹	E3 (no Teams) ¹	E5 (no Teams) ¹		E3	E5	Pro (for reference)	Enterprise E3	Enterprise E5	F1	F1 (no Teams) ¹	F3	F3 (no Teams) ¹	F5 Security ³	F5 Compliance ³	F5 Sec+Comp ³

¹ Includes EEA (no Teams) plans.

² Requires Microsoft 365 E3 (or Office 365 E3 and Enterprise Mobility + Security E3).

² Requires Microsoft 365 F1/F3 (or Office 365 F3 and Enterprise Mobility + Security E3).

³ Not available for new customer purchases in Volume Licensing or Web Direct channels.

Cloud access security broker

Microsoft Defender for Cloud Apps Discovery	•	•						•	•				•	•	•	•				
Microsoft Defender for Cloud Apps		•	•	•					•								•	•	•	
App Governance in Defender for Cloud Apps		•	•	•					•								•	•	•	
Office 365 Cloud App Security		•	•	•			•		•								•	•	•	

Data loss prevention (DLP)

DLP for emails & files	•	•				•	•												•	•
DLP for Teams chat		+		• ¹			+												• ¹	• ¹
Endpoint DLP		•		•															•	•

¹ Requires Teams Enterprise when added to Microsoft 365/Office 365 (no Teams) plans and Teams EEA when added to Microsoft 365/Office 365 EEA (no Teams) plans.

Information protection

Azure Information Protection Plan 1 ⁶	•							•					•	•	•	•				
Azure Information Protection Plan 2 ⁶		•		•					•										•	•
Manual, default, and mandatory sensitivity labeling in Microsoft 365 apps	•	•				•	•		•	•			• ¹	• ¹	•	•				
Automatic sensitivity labeling in Microsoft 365 apps		•		•			•		•										•	•
Manual sensitivity labeling for Teams meetings		• ^{2,3}		• ^{2,4}			• ^{2,3}												• ^{2,4}	• ^{2,4}
Default sensitivity labels for SharePoint document libraries		•		•			•												•	•
Automatic sensitivity labels in Exchange, SharePoint, and OneDrive		•		•			•												•	•
Sensitivity labels based on advanced classifiers (e.g., Trainable Classifiers, EDM, Named Entities, Contextual)		•		•			•												•	•
Sensitivity labeling for containers in Microsoft 365	•	•				•	•												•	•
Basic Message Encryption	•	•				•	•		• ⁵	• ⁵			• ⁵	• ⁵	•	•				
Advanced Message Encryption		•		•			•												•	•
Customer Key		•		•			•												•	•
Personal Data Encryption	•	•																	•	•
Windows Information Protection	•	•																	•	•

¹ Microsoft 365 F1 does not include Exchange email service or Microsoft 365 apps.

² Requires Microsoft Teams Premium.

³ Requires Teams Enterprise/Teams EEA.

⁴ Requires Teams Enterprise when added to Microsoft 365/Office 365 (no Teams) plans and Teams EEA when added to Microsoft 365/Office 365 EEA (no Teams) plans.

⁵ Does not include Exchange email service.

⁶ The AIP Unified Labeling add-in for Office is retiring on April 11, 2024.



Information Worker Plans

Frontline Worker Plans

• = Included
+ = Available by adding Teams Enterprise/Teams EEA

Microsoft 365				Office 365			Microsoft Teams Enterprise/Teams EEA	Enterprise Mobility + Security		Windows 11			Microsoft 365						Office 365
E3 (no Teams) ¹	E5 (no Teams) ¹	E5 Security ²	E5 Compliance ²	E1 (no Teams) ¹	E3 (no Teams) ¹	E5 (no Teams) ¹		E3	E5	Pro (for reference)	Enterprise E3	Enterprise E5	F1	F1 (no Teams) ¹	F3	F3 (no Teams) ¹	F5 Security ³	F5 Compliance ³	F5 Sec+Comp ³

¹ Includes EEA (no Teams) plans.

² Requires Microsoft 365 E3 (or Office 365 E3 and Enterprise Mobility + Security E3).

² Requires Microsoft 365 F1/F3 (or Office 365 F3 and Enterprise Mobility + Security E3).

³ Not available for new customer purchases in Volume Licensing or Web Direct channels.

Threat protection

Microsoft Defender Antimalware	•	•									•	•		•	•					•
Microsoft Defender Firewall	•	•									•	•		•	•					
Microsoft Defender Exploit Guard	•	•									•	•		•	•					
Microsoft Defender Credential Guard	•	•									•	•		•	•					
BitLocker and BitLocker To Go	•	•									•	•		•	•					
Microsoft Defender for Endpoint Plan 1	•	•																		
Microsoft Defender for Endpoint Plan 2		•	•									•				•			•	
Microsoft Defender for IoT – Enterprise IoT		•	•																	
Microsoft Defender for Identity		•	•						•							•			•	
Microsoft Defender for Office 365 Plan 2		•	•				•									•			•	
Microsoft Defender Application Guard for Edge	•	•									•	•		•	•					
Microsoft Defender Application Guard for Office		•	•													•			•	
Safe Documents		•	•													•			•	

Data lifecycle management

Manual retention labels	•	•		•	•	•		•	•				•	•	•	•				•
Basic org-wide or location-wide retention policies	•	•			•	•											•	•		
Rules-based automatic retention policies		•	•			•											•	•		
Machine Learning-based retention		•	•														•	•		
Teams message retention policies	+	+	• ¹	+ ²	+ ²	+ ²	• ¹						• ²	• ²		• ^{1,2}	• ^{1,2}	• ^{1,2}	• ²	
Records Management		•	•			•										•	•			

¹ Requires Teams Enterprise when added to Microsoft 365/Office 365 (no Teams) plans and Teams EEA when added to Microsoft 365/Office 365 EEA (no Teams) plans.

² 30-day minimum retention period. (No maximum retention period.)

eDiscovery and auditing

Content Search	•	•	•	•	•	•	•	•					•	•	•	•				•
eDiscovery (Standard) (including Hold and Export)	•	•	•		•	•											•	•		
Litigation Hold	•	•			•	•											•	•		
eDiscovery (Premium)		•	•			•											•	•		
Audit (Standard)	•	•		•	•	•	•						•	•	•	•				•
Audit (Premium)		•	•			•											•	•		



Information Worker Plans

Frontline Worker Plans

• = Included
+ = Available by adding Teams Enterprise/Teams EEA

Microsoft 365				Office 365			Microsoft Teams Enterprise/Teams EEA	Enterprise Mobility + Security		Windows 11			Microsoft 365						Office 365
E3 (no Teams) ¹	E5 (no Teams) ¹	E5 Security ²	E5 Compliance ²	E1 (no Teams) ¹	E3 (no Teams) ¹	E5 (no Teams) ¹		E3	E5	Pro (for reference)	Enterprise E3	Enterprise E5	F1	F1 (no Teams) ¹	F3	F3 (no Teams) ¹	F5 Security ³	F5 Compliance ³	F5 Sec+Comp ³

¹ Includes EEA (no Teams) plans.

² Requires Microsoft 365 E3 (or Office 365 E3 and Enterprise Mobility + Security E3).

² Requires Microsoft 365 F1/F3 (or Office 365 F3 and Enterprise Mobility + Security E3).

³ Not available for new customer purchases in Volume Licensing or Web Direct channels.

Insider risk management

	E3 (no Teams) ¹	E5 (no Teams) ¹	E5 Security ²	E5 Compliance ²	E1 (no Teams) ¹	E3 (no Teams) ¹	E5 (no Teams) ¹	Microsoft Teams Enterprise/Teams EEA	Enterprise Mobility + Security E3	Enterprise Mobility + Security E5	Windows 11 Pro (for reference)	Windows 11 Enterprise E3	Windows 11 Enterprise E5	Microsoft 365 F1	Microsoft 365 F1 (no Teams) ¹	Microsoft 365 F3	Microsoft 365 F3 (no Teams) ¹	Microsoft 365 F5 Security ³	Microsoft 365 F5 Compliance ³	Microsoft 365 F5 Sec+Comp ³	Office 365 F3 ⁴		
Microsoft Purview Insider Risk Management		•		•																	•	•	
Communication Compliance		•		•																		•	•
Information Barriers		•		•																		•	•
Customer Lockbox		•		•																		•	•
Privileged Access Management		•		•																		•	•

Automation, app building, and chatbots¹

	E3 (no Teams) ¹	E5 (no Teams) ¹	E5 Security ²	E5 Compliance ²	E1 (no Teams) ¹	E3 (no Teams) ¹	E5 (no Teams) ¹	Microsoft Teams Enterprise/Teams EEA	Enterprise Mobility + Security E3	Enterprise Mobility + Security E5	Windows 11 Pro (for reference)	Windows 11 Enterprise E3	Windows 11 Enterprise E5	Microsoft 365 F1	Microsoft 365 F1 (no Teams) ¹	Microsoft 365 F3	Microsoft 365 F3 (no Teams) ¹	Microsoft 365 F5 Security ³	Microsoft 365 F5 Compliance ³	Microsoft 365 F5 Sec+Comp ³	Office 365 F3 ⁴	
Power Apps for Microsoft 365	•	•			•	•	•											•	•			•
Power Automate for Microsoft 365	•	•			• ²	• ²	• ²					• ³	• ³					•	•			• ²
Copilot Studio for Teams	+	+			+	+	+											•				•
Dataverse for Teams	+	+			+	+	+											•				•

+ Available by adding Teams Enterprise/Teams EEA.

¹ Refer to the licensing FAQs and Licensing Guide at <https://docs.microsoft.com/power-platform/admin/powerapps-flow-licensing-faq> for details including functionality limits.

² Cloud flows only.

³ Desktop flows only.

Windows

	Enterprise	Enterprise									Pro	Enterprise	Enterprise				Enterprise ¹	Enterprise ¹					
Windows 11 Edition																							
Azure Virtual Desktop	•	•										•	•				•	•					
Windows 365 Enterprise access	•	•										• ²	• ²				•	•					
Virtual Desktop Access	•	•										•	•				•	•					
Universal Print ³	•	•										•	•				•	•					
Windows Update for Business deployment service	•	•										•	•				•	•					
Windows Autopatch	•	•										•	•				•	•					
Windows Enterprise LTSC and MDOP	•	•										•	•										

¹ VDI only for Licensed Users of a shared device with a Qualifying Operating System (except for Azure Virtual Desktop).

² Requires Intune Plan 1 and Entra ID Plan 1/Plan 2.

³ 100 print jobs per month for each Microsoft 365 E3/E5 license and 5 print jobs per month for each Windows E3/E5 and Microsoft 365 F3 license pooled at the tenant level.



Add-on subscriptions



Security and compliance

	Microsoft 365		Office 365			Microsoft Teams Enterprise/ Teams EEA	Microsoft 365				Office 365	
	E3 (no Teams)	E5 (no Teams)	E1 (no Teams)	E3 (no Teams)	E5 (no Teams)		F1	F1 (no Teams)	F3	F3 (no Teams)	F3	
Microsoft 365 E5 Security	+	●	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Microsoft 365 E5 Compliance	+	●	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Microsoft 365 E5 Info Protection and Governance	+	●	+ ¹	+ ¹	●+ ^{1,2}	+ ¹	N/A	N/A	N/A	N/A	N/A	N/A
Microsoft 365 E5 Insider Risk Management	+	●	+	+	●+ ³	+	N/A	N/A	N/A	N/A	N/A	N/A
Forensic evidence add-on for Insider Risk Management ⁴	N/A	+	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Microsoft 365 E5 eDiscovery and Audit	+	●	+	+	●	+	N/A	N/A	N/A	N/A	N/A	N/A
Microsoft 365 F5 Security	N/A	N/A	N/A	N/A	N/A	N/A	+	+	+	+	+	+ ⁵
Microsoft 365 F5 Compliance	N/A	N/A	N/A	N/A	N/A	N/A	+	+	+	+	+	+ ⁵
Microsoft 365 F5 Security + Compliance	N/A	N/A	N/A	N/A	N/A	N/A	+	+	+	+	+	+ ⁵
Microsoft 365 F5 Information Protection and Governance	N/A	N/A	N/A	N/A	N/A	N/A	+	+	+	+	+	+ ⁵
Microsoft 365 F5 Insider Risk Management	N/A	N/A	N/A	N/A	N/A	N/A	+	+	+	+	+	+ ⁵
Microsoft 365 F5 eDiscovery and Audit	N/A	N/A	N/A	N/A	N/A	N/A	+	+	+	+	+	+ ⁵
Microsoft Defender for Endpoint F1	N/A	N/A	N/A	N/A	N/A	N/A	+	+	+	+	+	+ ⁵
Microsoft Defender for Endpoint F2	N/A	N/A	N/A	N/A	N/A	N/A	+	+	+	+	+	+ ⁵
Microsoft Defender for Office F1	N/A	N/A	N/A	N/A	N/A	N/A	+	+	+	+	+	+ ⁵
Microsoft Defender for Office F2	N/A	N/A	N/A	N/A	N/A	N/A	+	+	+	+	+	+ ⁵
Microsoft Defender for Identity F1	N/A	N/A	N/A	N/A	N/A	N/A	+	+	+	+	+	+ ⁵
Microsoft Defender for Cloud Apps F1	N/A	N/A	N/A	N/A	N/A	N/A	+	+	+	+	+	+ ⁵
Microsoft Entra ID F2	N/A	N/A	N/A	N/A	N/A	N/A	+	+	+	+	+	+ ⁵
Microsoft Defender for Identity	+	●	+	+	+	+	+	+	+	+	+	+
Microsoft Defender for Office 365 Plan 1	+	●	+	+	●	+	+	+	+	+	+	+
Microsoft Defender for Office 365 Plan 2	+	●	+	+	●	+	+	+	+	+	+	+
Microsoft Defender for Cloud Apps	+	●	+	+	+	+	+	+	+	+	+	+
Microsoft Defender for Endpoint Plan 1	●	●	+	+	+	+	+	+	+	+	+	+
Microsoft Defender for Endpoint Plan 2	+	●	+	+	+	+	+	+	+	+	+	+
Microsoft Defender for Endpoint for servers ⁶	+	+	+	+	+	+	+	+	+	+	+	+
Microsoft Defender for IoT – Enterprise for IoT ⁷	N/A	+	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Microsoft Defender Vulnerability Management (standalone)	+	+	+	+	+	+	+	+	+	+	+	+
Microsoft Defender Vulnerability Management (add-on) ⁸	+	+	+	+	+	+	+	+	+	+	+	+
Microsoft Defender Vulnerability Management add-on to Defender for Endpoint for servers ⁹	+	+	+	+	+	+	+	+	+	+	+	+
Premium Assessments add-on for Compliance Manager ¹⁰	+	+	+	+	+	+	+	+	+	+	+	+
Priva Privacy Risk Management	+	+	+	+	+	+	N/A	N/A	N/A	N/A	N/A	N/A
Priva Subject Rights Requests	+	+	+	+	+	+	N/A	N/A	N/A	N/A	N/A	N/A
Compliance Program for Microsoft Cloud	+	+	+	+	+	+	N/A	N/A	N/A	N/A	N/A	N/A
Microsoft Purview Data Loss Prevention (for email and files)	●	●	+	●	●	+	N/A	N/A	+	+	+	+
Exchange Archiving	●	●	+	●	●	+	N/A	N/A	+	+	+	+
Microsoft Entra ID ¹¹ Plan 1	●	●	+	+	+	+	●	●	●	●	+	+
Microsoft Entra ID ¹¹ Plan 2	+	●	+	+	+	+	+	+	+	+	+	+
Microsoft Entra ID Governance ¹³	+	N/A	N/A	N/A	N/A	N/A	+	+	+	+	+	+
Microsoft Entra ID Governance Plan 2 ¹³	N/A	+	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
10-year Audit Log Retention	N/A	+	N/A	N/A	+	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Microsoft Intune Plan 1	●	●	+	+	+	+	●	●	●	●	+	+
Microsoft Intune Plan 2	+	+	+ ¹²	+ ¹²	+ ¹²	+ ¹²	+	+	+	+	+	+ ¹²
Microsoft Intune Suite	+	+	+ ¹²	+ ¹²	+ ¹²	+ ¹²	+	+	+	+	+	+ ¹²
Microsoft Intune Remote Help	+	+	+ ¹²	+ ¹²	+ ¹²	+ ¹²	+	+	+	+	+	+ ¹²
Microsoft Intune Advanced Analytics	+	+	+ ¹²	+ ¹²	+ ¹²	+ ¹²	+	+	+	+	+	+ ¹²
Microsoft Intune Enterprise Application Management	+	+	+ ¹²	+ ¹²	+ ¹²	+ ¹²	+	+	+	+	+	+ ¹²
Microsoft Cloud PKI	+	+	+ ¹²	+ ¹²	+ ¹²	+ ¹²	+	+	+	+	+	+ ¹²
Microsoft Intune Endpoint Privilege Management	+	+	+ ¹²	+ ¹²	+ ¹²	+ ¹²	+	+	+	+	+	+ ¹²

● = Included
 ● = Partially included
 + = Can be added
 N/A = Not applicable

¹ Requires EMS E3 or Azure Information Protection Plan 1 standalone.
² Office 365 E5 includes the DLP for Teams chat, Rules-based auto classification, advanced Information Governance, Advanced Message Encryption, and Customer Key value of Microsoft 365 E5 Information Protection and Governance but does not include Microsoft Defender for Cloud Apps or Machine Learning-based auto classification.
³ Office 365 E5 includes the Communication Compliance, Information Barriers, Customer Lockbox, and Privileged Access Management value of M365 E5 Insider Risk Management but does not include the full Insider Risk Management solution.
⁴ Requires Microsoft 365 E5, Microsoft 365 E5 Compliance, or Microsoft 365 E5 Insider Risk Management
⁵ Requires EMS E3 (K).
⁶ Separate license required for each OSE (e.g., servers or virtual machines). See OSE definition in the [Product Terms glossary](#)
⁷ Customers can purchase the Commercial Microsoft Defender for IoT - Enterprise IoT as an add-on to Microsoft 365 A5/E5; Microsoft 365 A5/E5/F5 Security; Microsoft 365 F5 Security and Compliance; Microsoft Defender for Endpoint P2; Windows 10/11 Enterprise A5/E5. Each add-on license covers one IoT Device.
⁸ Requires Microsoft Defender for Endpoint Plan 2.
⁹ Requires Microsoft Defender for Endpoint for servers.
¹⁰ [Find details on available assessments.](#)
¹¹ Formerly Azure Active Directory Premium.
¹² Requires Microsoft Intune Plan 1.
¹³ Microsoft Entra ID Governance requires Microsoft Entra ID P1, Microsoft 365 E3/F1/F3, or Microsoft Enterprise Mobility + Security E3. Microsoft Entra ID Governance P2 requires Microsoft Entra ID P2, Microsoft 365 E5/E5 Security, Microsoft 365 Enterprise Mobility & Security E5, Microsoft 365 F5 Security/F5 Security + Compliance.
¹⁴ Microsoft Entra Suite requires Microsoft Entra P1. Microsoft Entra Suite Add-On for Microsoft Entra ID P2 requires Microsoft Entra P2.



Add-on subscriptions

- = Included
- ◐ = Partially included
- + = Can be added
- N/A = Not applicable

Microsoft 365		Office 365			Microsoft Teams Enterprise/ Teams EEA	Microsoft 365				Office 365
E3 (no Teams)	E5 (no Teams)	E1 (no Teams)	E3 (no Teams)	E5 (no Teams)		F1	F1 (no Teams)	F3	F3 (no Teams)	F3

Copilot

Copilot for Microsoft 365	+	+	+	+	+	N/A	+	+	+	+	N/A
Copilot Studio per tenant per month	+	+	+	+	+	+	+	+	+	+	+

Teams services¹

Teams Enterprise/Teams EEA	+	+	+	+	+	●	●	+	●	+	●
Teams Premium	N/A	N/A	N/A	N/A	N/A	+	+	N/A	+	N/A	+
Audio Conferencing with Dial Out to US and Canada ³	N/A	N/A	N/A	N/A	N/A	+	+	N/A	+	N/A	+
Extended Dial Out Minutes to US and Canada	N/A	N/A	N/A	N/A	N/A	+ ⁴	+ ⁴	N/A	+ ⁴	N/A	+ ⁴
Teams Phone Standard	N/A	● ²	N/A	N/A	● ²	+	N/A	N/A	N/A	N/A	+
Teams Phone Standard for Frontline Workers	N/A	N/A	N/A	N/A	N/A	N/A	+	N/A	+	N/A	+
Domestic Calling Plan	N/A	N/A	N/A	N/A	N/A	+ ⁵	+ ⁵	N/A	+ ⁵	N/A	+ ⁵
Domestic Calling 120-minute Plan	N/A	N/A	N/A	N/A	N/A	+ ⁵	+ ⁵	N/A	+ ⁵	N/A	+ ⁵
International Calling Plan ⁶	N/A	N/A	N/A	N/A	N/A	+ ⁵	+ ⁵	N/A	+ ⁵	N/A	+ ⁵
Pay-as-you-go Calling Plan	N/A	N/A	N/A	N/A	N/A	+ ⁵	+ ⁵	N/A	+ ⁵	N/A	+ ⁵
Teams Phone with Domestic Calling Plan	N/A	◐ ^{2,7}	N/A	N/A	◐ ^{2,7}	+	N/A	N/A	+	N/A	+
Teams Phone with International Calling Plan ⁶	N/A	◐ ^{2,7}	N/A	N/A	◐ ^{2,7}	+	N/A	N/A	+	N/A	+
Teams Phone with Pay-as-you-go Calling Plan	N/A	◐ ^{2,7}	N/A	N/A	◐ ^{2,7}	+	N/A	N/A	+	N/A	+

¹ Check country and region availability.

² Requires Teams Enterprise/Teams EEA.

³ Available to add at no-cost. Includes unlimited toll dial-in, 60 minutes/user/month dial-out to phone numbers in the US and Canada, and Operator Connect Conferencing.

⁴ Audio Conferencing (legacy), Audio Conferencing with Dial Out to Us and Canada, or Business Voice required.

⁵ Requires Teams Phone Standard.

⁶ Includes full Domestic Calling Plan.

⁷ Microsoft 365 E5 and Office 365 E5 include Teams Phone Standard. Choose a Calling Plan to add calling minutes.

SharePoint, storage, and migration

SharePoint Advanced Management	+	+	+	+	+	+	+	+	+	+	+
Extra Graph Connector Capacity	+	+	N/A	+	+	N/A	N/A	N/A	N/A	N/A	N/A
Microsoft 365 Extra File Storage	+	+	+	+	+	+	+	+	+	+	+
Advanced eDiscovery Storage	+	+	+	+	+	+	+	+	+	+	+
Cross-tenant user data migration	+	+	+	+	+	+	+	+	+	+	+
Advanced Data Residency	+	+	+	+	+	+	+	+	+	+	+
Microsoft 365 Multi-geo											

Microsoft Viva

Viva suite	+	+	+	+	+	N/A	+	+	+	+	+
Viva Workplace Analytics and Employee Feedback	+	+	+	+	+	N/A	+	+	+	+	+
Viva Employee Communications and Communities	+	+	+	+	+	N/A	+	+	+	+	+
Viva Insights	+	+	+	+	+	N/A	N/A	N/A	N/A	N/A	N/A
Viva Learning	+	+	+	+	+	N/A	+	+	+	+	+
Viva Glint	+	+	+	+	+	N/A	+	+	+	+	+
Viva Pulse	+	+	+	+	+	N/A	+	+	+	+	+
Viva Goals	+	+	+	+	+	N/A	+	+	+	+	+



Add-on subscriptions

- = Included
- ◐ = Partially included
- + = Can be added
- N/A = Not applicable

Video editing

	Microsoft 365		Office 365			Microsoft Teams Enterprise/ Teams EEA	Microsoft 365				Office 365
	E3 (no Teams)	E5 (no Teams)	E1 (no Teams)	E3 (no Teams)	E5 (no Teams)		F1	F1 (no Teams)	F3	F3 (no Teams)	F3
Microsoft Clipchamp Standard	●	●	+	+	+	+	+	+	+	+	+
Clipchamp Premium	N/A	N/A	+	+	+	+	+	+	+	+	+
Clipchamp Premium Add-on	+	+	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Power Platform

Power BI Pro per user per month	+	●	+	+	●	+	+	+	+	+	+	+
Power BI Premium per user per month	+ ¹	+	+ ¹	+ ¹	+	+ ¹	+ ¹	+ ¹	+ ¹	+ ¹	+ ¹	+ ¹
Power Apps per-app (1 app OR website + 250 AI Builder credits ² per user per month)	+	+	+	+	+	+	+	+	+	+	+	+
Power Apps Premium unlimited apps and websites + 500 AI Builder credits ² per user per month)	+	+	+	+	+	+	+	+	+	+	+	+
Power Automate per-user (unlimited flows per user per month)	+	+	+	+	+	+	+	+	+	+	+	+
Power Automate Premium (unlimited flows + 5K AI Builder credits ² per user per month)	+	+	+	+	+	+	+	+	+	+	+	+
Power Automate Process per bot per month	+	+	+	+	+	+	+	+	+	+	+	+
Power Automate per flow per month for unlimited users ³	+	+	+	+	+	+	+	+	+	+	+	+
Copilot Studio per tenant per month	+	+	+	+	+	+	+	+	+	+	+	+
Power Pages Authenticated users per website per month	+	+	+	+	+	+	+	+	+	+	+	+
Power Pages Anonymous users per website per month	+	+	+	+	+	+	+	+	+	+	+	+
Power Apps per app pay-as-you-go meter ⁴	+	+	+	+	+	+	+	+	+	+	+	+
Power Pages Authenticated users pay-as-you-go meter	+	+	+	+	+	+	+	+	+	+	+	+
Power Pages Anonymous users pay-as-you-go meter	+	+	+	+	+	+	+	+	+	+	+	+
Dataverse Database Capacity Add-on	+	+	+	+	+	N/A	+	+	+	+	+	+
Dataverse File Capacity Add-On	+	+	+	+	+	N/A	+	+	+	+	+	+
Dataverse Log Capacity Add-On	+	+	+	+	+	N/A	+	+	+	+	+	+

¹ Requires Power BI Pro, Microsoft 365 E5, or Office 365 E5.

² Accrued capacity capped at 1,000,000 credits per tenant. Additional AI Builder capacity available per 1M service credits per month via the AI Builder capacity add-on.

³ Minimum purchase of 5 flows.

⁴ Power Apps pay-as-you-go requires an existing Azure subscription.

Windows

	Microsoft 365		Office 365			Microsoft Teams Enterprise/ Teams EEA	Microsoft 365				Office 365	Windows 11 Enterprise	
	E3 (no Teams)	E5 (no Teams)	E1 (no Teams)	E3 (no Teams)	E5 (no Teams)		F1	F1 (no Teams)	F3	F3 (no Teams)	F3	E3	E5
Universal Print Volume Add-on	+	+	N/A	N/A	N/A	N/A	+	+	+	+	N/A	+	+
High Efficiency Video Codec (HEVC)	+	+	N/A	N/A	N/A	N/A	+	+	+	+	N/A	+	+